



DISTRICT 5080 YOUTH EXCHANGE

**SHORT TERM EXCHANGE PROGRAM (STEP)
Outbound Student Fee Agreement**

Complete this form and submit it to your Rotary club Youth Exchange Officer

Student information

Student's Name: _____

Sponsor Club: _____

Student's Personal email address*: _____

***Student must have their own personal email address separate from the family email address and they must use this email for all exchange business.**

Fee Agreement

The program fee is **\$700 USD**. \$350 is due December 1st and the final payment, of \$350, is due at the outbound orientation camp in May.

The Outbound Fee covers the following:

- Outbound weekend training camp for parent(s)/guardian and student in May
- District and country patches and regalia
- Youth Exchange hoodie
- Training materials and required forms and paperwork
- Handling of documents and courier services/postage
- Mandatory student medical insurance
- Program administration

No student will be allowed to exchange if the fee is not paid in full by the required date.

This agreement between Rotary District 5080 Youth Exchange Committee and parent(s)/guardian of the named student is entered into for the sole purpose of full commitment of the student to the Short Term Rotary Youth Exchange Program and the activities associated with preparing and providing the requirements necessary to meet Rotary International, District 5080 and governmental requirements for a student exchange.

Print Parent//Guardian Name(s)

Print Parent//Guardian Name(s)

Print Student Name

We agree and commit to pay such fees and expenses as presented by the Rotary Youth Exchange Committee. The outbound fee is: **\$700 USD**. Additional costs, including flights, are the sole responsibility of the student.

In the event of a student withdrawing, or being rejected, from the exchange program prior to departing on exchange a partial refund will be calculated based upon when the student formally withdraws by written notification to the Rotary Youth Exchange Chairperson and the STEP Coordinator for the student. The partial refund will be calculated based upon the incurred expenses realized on the behalf of the student. The exchange committee has the sole responsibility for the calculation of the refund.

Orientation dates

A **Mandatory** orientation weekend will be held in early May of the departure year. Camp location and dates will be posted on our website. You will also be advised by your club youth exchange officer of the details.

Registration for camp will be posted on our website: www.rotaryye5080.org April 1st

Payment Method:

Two payments of \$350 US dollars each can be paid by USD check, money order, or bank draft, made payable to District 5080 Rotary Youth Exchange.

Parent(s)/Guardian Signature

RYE Chair Signature or designee

Date

Date

Questions? Please contact:

Jennifer Ashby, STEP Coordinator
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